



VESPERS AT SAN VITALE

4TH EDITION

International Call for Projects
of Concerts to be held at the Basilica of San Vitale



*a project by the Artistic Direction of the Ravenna Festival
In collaboration with Opera di Religione - Diocese of Ravenna*

Deadline: January 30, 2020

info www.ravennafestival.org

Contact: comunicazione@ravennafestival.org - +39 0544-249225

thanks to





Since 2016 the **Vespers at San Vitale** offers qualified artists from Italy and all around the world the chance to perform within the Ravenna Festival for a daily programme of concerts in the most beloved of the Byzantine basilicas.

Starting from this year and in collaboration with SIAE - Italian Society of Authors and Publishers with a view to encourage proposals featuring original works, at least one of the events shall showcase original music and/or texts.

VESPERS AT SAN VITALE

Through music and the inexhaustible richness of the sacred repertoires, VESPERS AT SAN VITALE offers the audience the chance to discover the extraordinary and unique historic-artistic and spiritual heritage embodied by the Basilica of San Vitale from a new point of view,.

The subject of the present Call is the creation of one or more original programmes of high-quality sacred music (max. length: 40 minutes). These will be performed **from June 9 to July 12, 2020** in the Basilica of San Vitale, Ravenna, at 7 p.m. The selected projects will be included in the programme of the 31st edition of the Ravenna Festival, and will have to be created by their authors in close collaboration with the Festival's production structure.

Depending on the project, artists will be provided with a **contribution to the expenses**, in consideration of the requests included in the Application form (item 3. *Resources and Technical Rider*).

The **scheduling** usually consists of minimum 3 / maximum 7 consecutive days of daily concerts at 7 p.m., with the opportunity of repeating the same programme. The exact timetable will be agreed with the representatives of the selected proposals, but the periods of availability must be an integral part of the artistic proposal.

The first and fundamental evaluation criterion will concern the musical quality of the proposal, to be established through audio and/or video file(s) submitted with the Application form.

The following aspects will also be considered:

- the **project's** consistency, variety and novelty;
- the **programme's** originality and quality (special attention will be paid to rarely performed, regional or national repertoires).
- the programme and the performance should comply with the limitations imposed by the venue, as an active place of worship;
- a clear and adequate **planning of resources** (to be detailed in the Application form, item 3. *Resources and Technical rider*).

REQUIREMENTS

The selection is open to choirs, musical ensembles, soloists, independently of geographical origin and with no age limit. Solo organ concerts will not be considered, but please note there is an organ in the women's gallery (Mascioni 1960). Proposals featuring a piano, though eligible, may implicate technical and organisational difficulties owing to the peculiarities of the venue and such as to prevent their scheduling.

Applications will not be considered unless they are accompanied by an audio or video recording to prove the quality of the performers.

The name of a Contact person will have to be defined in order to safeguard the implementation of the project in case of acceptance.

Projects that have previously been presented elsewhere, either fully or in part, are eligible provided no copyright is violated.



TERMS AND CONDITIONS

The Application Form must be duly filled-in and submitted by e-mail with audio and/or video attachments

no later than 12.00 noon, Thursday, January 30, 2020
to: comunicazione@ravennafestival.org

Emails must be marked "Application - Vespers at San Vitale" in the object field.

Applications will include all details of the Contact person (to be contacted as necessary), as well the authorization to personal data processing and dissemination in accordance with GDPR 2016/679.

Documents will be submitted in either Italian (Italian-speaking applicants) or English (all other applicants). The Festival reserves the right to verify the Applicants' statements, and to request further documentation at any stage of the selection process and/or after the selection.

SELECTION PROCEDURES

The selection of suitable projects will be based on the documentation submitted, and on any other additional documentation and/or interviews with the project's authors, if required.

The Festival also reserves the right:

- to select and create one or more projects, depending on the quality and quantity of projects submitted and in accordance with available resources;
 - to create and produce one or more projects, not limited to the scope and timing of the present Call, according to rules to be defined and agreed with the project's authors in compliance with the laws regulating intellectual property.
- We hereby also state that the project ideas submitted within the present Call for Projects will be deposited with the Festival, and not be made public.

DATES AND DEADLINE

January 30, 2020 | deadline for the submission of applications

by the end of April, 2020 | end of selection procedure

between 9 June and 12 July 2020 | selected concerts will be staged at the Basilica of San Vitale

INFORMATION ON THE TREATMENT OF PERSONAL DATA, articles 13-14 of the GDPR 2016/679 (General Data Protection Regulation)

In accordance with article 13 of the 2016/679 EU Regulation, concerning the information provided by the applicants and for the protection of the persons and other subjects with regard to the processing of personal data, we wish to inform you that:

Purposes of the processing

The data provided will be used with a view to the management of the assessment and selection of the proposals of concerts and, for the selected proposals, to their realisation within the programme of Ravenna Festival.

For the aims described in this Policy, the Foundation disposes of the common personal data (first name, surname, address, phone number, e-mail, and other addresses) which will be subject to a treatment based on principles of fairness, lawfulness, transparency, and protection of your confidentiality and your rights. Your personal data will be processed for the entire duration of the selections and, for the selected proposals, of the production timeline of the Ravenna Festival. The lawfulness of the processing is based on the express consent of the interested party, expressed in written form.

Processing methods

The processing of your personal data will be carried out on paper and using information technology and telematics devices, with logic strictly related to the purposes described and with adequate methods to protect the security and confidentiality in accordance with the provisions of the art. 32, GDPR.

Provision of data

The provision of data for the purposes described above is compulsory for all that is required by the selection process; therefore, the possible refusal to provide the data - in whole or in part - can result in the impossibility for the Foundation to accept the submission itself.

Communication and dissemination of data

The provided data shall not be subject to communication nor dissemination, but only to use for internal purposes as described above.

Data controller

The data controller of the personal data is the Fondazione Ravenna Manifestazioni, via via Mario Gordini 27 - 48121 Ravenna RA.

Responsible for processing the data is the legal representative pro tempore.

Rights of the interested party

At any time and in accordance to articles from 15 to 22 of the 2016/679 UE Regulation, you may exercise your rights by written request, sent to the registered office of the Foundation or to the following e-mail address: info@ravennafestival.org



FAQ FREQUENTLY ASKED QUESTIONS

1. APPLICATION

1a. Are there any limitations concerning age, geographical origin, etc.?

No, there are no such limitations. In addition, the call is open to both professional and emerging groups/artists.

1b. What size and file format should the attached audio and/o video be?

Files combining good quality and reduced size are preferred: the most common formats are .mp3 (audio), and .mp4, .mov or .avi (video). In case of problems with your files, you will be contacted ASAP.

1c. How do I submit the required audio and/or video files?

Attachments can be submitted by e-mail, a public link (e.g., a video on YouTube) or via WeTransfer.

1d. What should I expect as the company's Contact person?

You may be contacted by email and telephone, so that we can ask for further info about the group or project, an interview, an inspection, more details on the production, etc.

1e. How do I know whether my Application Form has been received?

A confirmation e-mail will be sent within a week from the receipt of the Application. If no news is received within a week, write or call to check the status of your Application. All applications are inspected to make sure it contains all necessary details. If there are any problems, you will be contacted by email and/or phone.

1f. I made a mistake in filling in the Application. What can I do?

Submit a correct Application as soon as possible, and make sure your email specifies that the new submission cancels and replaces the previous one. The same deadline is valid for all applications.

1g. What happens after the deadline?

Applications will be examined. You may be contacted (by email or phone) to provide additional information.

1h. How do I know if I have been selected?

You will be contacted to define details (a schedule, a contract). Then you will receive an email officially confirming your project has been selected, and indicating the scheduled dates.

1i. When can I call to get information?

Receiving questions by email will help us keep track of all questions. However, you can call our offices from Monday to Friday, 9-13 and 14-18 hrs. Please remember our personnel are busy with the Festival's ordinary organising activities, and may not be available or reachable, but we will try to answer your questions ASAP.

2. RESOURCES

2a. Will the Festival provide materials and personnel?

The concerts selected for the *Vespers at San Vitale* Call for Projects will be scheduled within the Ravenna Festival. In order to make the most of our resources, please detail the requirements under item **3. Resources and Technical Rider**. Remember the Basilica of San Vitale is NOT a theatre, and nothing is available a priori.

2b. What expenditures will the Ravenna Festival cover?

Depending on the project, artists will be provided with a contribution to the expenses, in consideration of the requests included in the Application form (item **3. Resources and Technical Rider**).

3. THE BASILICA OF SAN VITALE

3a. Where are concerts in the San Vitale basilica hosted?

Concerts can either be hosted in the apse or in the women's gallery. You can have a look at these options in the photographs attached to the Call for Projects, but remember the final decision on where the concert will be hosted will be made by the Artistic Direction of the Ravenna Festival.

**3b. Are dressing rooms available in the Basilica?**

There are no proper dressing rooms or toilets. However, a small room (the former sacristy) is available in the apse area. It can be used as a storage room for props etc, and also as a dressing room. The peculiarities of the venue should be carefully considered during the conception stage (for example, consider there are no wings or back-stage). Also, remember the Basilica is usually open to visitors.

3c. Is a storage room available (for costumes, instruments, etc.)?

Yes, a small room (the former sacristy adjoining the apse) can be used as a storage and/or dressing room. The room is locked and cannot be accessed by visitors. Neither Ravenna Festival nor Opera di Religione will be held responsible for damage to your material. In case your project is selected, please let us have your storage needs ASAP, so that we can examine them for the best possible solution.

3d. Is there a stage?

No, no stage will be available. All technical requirements will have to be detailed (**item 3**), and will be examined.

3e. Is sound amplification provided?

No, there is no amplification. The Basilica has excellent acoustics therefore it is difficult to provide amplification that can be useful and does not impair the peculiar acoustics of the venue..

3f. Are there wings?

No, there are no wings.

3g. Is electric power supplied?

Yes, power supply can be provided. Please make sure the technical rider includes details of all the elements that need power supply.

3h. Can I inspect the Basilica of San Vitale?

Yes, the Basilica of San Vitale is open to visitors: for opening hours and admission tickets please refer to the Opera di Religione website (www.ravennamosaici.it). Selected artists and/or groups will inspect the venue according to a schedule to be agreed with our staff.

3i. When will it be possible to rehearse on site?

Since the Festival's programme schedules daily events in the Basilica, which is both a monumental site and an active church, we can only guarantee a test of the acoustics on the evening before the concert (on demand, from 8 to 9 p.m.). Before the concerts, access to the Basilica and the former sacristy will only be granted after 6.30 p.m., while access to the apse or the women's gallery will be granted from 6.45 p.m. No rehearsals will be permitted.

4. TARGET AUDIENCE AND PROMOTION STRATEGIES

4a. Will you charge a ticket price for the show?

A symbolic fee of 1 Euro will be charged. The turnout will not affect the artist's fee agreed at the outset.

4b. What turnout can I expect?

Turnout can vary greatly from day to day, but the concerts are usually sold-out.

4c. Where will the audience be accommodated? Will they be sitting or standing?

The audience can either be sitting on benches and chairs facing the apse. The number of seats depends on turnout.

4d. If my project is selected, what will the Festival do to promote it?

"Vespers at San Vitale" will be promoted through our usual channels (press, posters, calendar, website, social networks, presentations, etc.). You will be asked to provide useful information for printed material.

